

Location:

Time: 3:30 pm – 5:30 pm (usually)

Welcome & Introduction (College Administrator or PNW College Credit Staff)

- Welcome

CTE Dual Credit Policies & Articulation Process (PNW College Credit Staff)

- Outline of Articulation Process
- Curriculum Review Procedure
- Expectations & Outcomes

Overview of College Department/Division (College Dean or Faculty Chair)

- Current Program Information & Direction

Overview of Courses (College Program Chair/Faculty))

- Current Courses Open for Articulation
- Certificate, Degree, Career Options

Articulation & Curriculum Review

- Attendees are Divided into Groups by Subject Area
- High School Teachers Describe their Class(es) to College Faculty
- College Faculty Evaluate Curriculum & Determine if Competencies are covered in HS Class

Wrap Up

- If Agreement was reached:
 - ✚ College & District Staff Fill our Articulation Paperwork
 - HS/Class/Semester(s) Required/College Course Name & Number
 - ✚ Articulation Form is Signed by:
 - College Staff whom evaluated Class
 - College Faculty/Program Chair and/or Dean
 - High School Teacher if present
 - CTE Director
 - Tech Prep Director
 - ✚ All Paperwork is Turned in to Tech Prep Staff
 - ✚ Tech Prep staff create Formal Articulation, Make Copies, Distribute to All
- If NO Agreement was reached but there is potential for Articulation:
 - ✚ Inform Tech Prep staff
 - ✚ Possible Reasons: Discuss Curriculum with others, Additional Materials, Site Visit Desired